

MINUTES FOR WHRP STEERING COMMITTEE

March 27, 2000

Present: Anderson, Bosscher, Casey, Gruendler, Kuemmel, McComb, McLawhorn, McMullen, Paddock, Waelti, Wittwer

1. Minutes December 10, 1999 were approved subject to an amendment requesting TOCs to identify field work and necessary budget for such up-front in the RFPs and research contracts.
2. Pat Casey and Bonnie Anderson were introduced. They are new members of the WisDOT research program handling marketing, communications, information services, and benefit analysis.
3. Clarification of RFP/Proposal format and content:
 - ◆ Suggest requesting all proposers to provide budget written in needed hours/task and cost/hr.
 - ◆ Permit TRB attendance of researcher provided a research presentation is being made of a WHRP project. The paper should be pre-reviewed by the appropriate Standing TOC.
4. After some discussion/clarification of the current budget process, four projects were approved for FY 2001 (the top ranked project from each TOC). The total approved budget for FY 2001 then is: \$206,000 for Flexible Pavements, \$60,000 for Rigid Pavements, \$59,000 for Geotechnics, \$125,000 for Structures. A spreadsheet is attached that reflects this allocation. One additional project was approved for FY2000 (Pile Setup from Geotechnics).
5. An evaluation of the solicitation process was requested and will be prepared by Bosscher. Specific items to be included are: how much publicity did RFP process get, and were all proposers treated fairly.
6. It was agreed that at the end of a fiscal year, any unspent monies (not under contract) would revert back to WisDOT.
7. David Larson was approved as the new chair of the Rigid Pavements TOC. He will replace Steve Shoher who has retired.
8. Pat Casey presented the plans for marketing, communications, and information services including tasks and timelines. He also described a survey to be sent to customers of the research program. Several suggestions were made to improve the survey and the response to it.